



**HABITAT FOR HUMANITY OF WASHINGTON D.C.  
President /CEO**

*JOB DESCRIPTION*

**Background:** Habitat for Humanity of Washington, D.C. (HFH WDC) was incorporated in 1990 in the District of Columbia as a non-profit organization. HFH WDC is committed to eliminating poverty housing and homelessness in the nation's capital by building affordable, energy and resource efficient homes for people in need. Since 1990 we have built 127 houses and housed approximately 500 people. HFH WDC builds and sells homes to families who do not qualify for conventional financing. Each family must "partner" with HFH WDC by completing our homeowner qualifications which include "sweat equity" prior to purchasing a Habitat home. Each year, we recruit thousands of volunteers and sponsors from schools, corporations, faith-based institutions to build new homes for low-income families who work along with staff and volunteers.

DC Habitat's budget for 2012 is approximately \$3.5 Million with a staff of 15. The affiliate completed 8 houses in fiscal year 2011 with the help of over 5,700 volunteers who worked on our building projects.

HFH WDC is affiliated with, but is not controlled by, Habitat for Humanity International, Inc. (the international affiliate), which is headquartered in Atlanta, GA. The international affiliate is a resource center for local affiliates including HFH WDC.

**The Position:** HFH WDC is seeking an energetic, creative, and dedicated leader as President/CEO to guide this vital organization into the future. The successful candidate will be a highly intelligent self-starter who can advocate effectively for affordable housing in Washington, D.C. while taking the organization to the next level by effectively increasing and sustaining the number of affordable homes built each year. The candidate must share the vision, values and standards of Habitat for Humanity. The President should have experience in a similar or related environment, especially in the areas of affordable housing, community assistance and advocacy. In addition, the person must be mindful of how organizations such as HFH WDC function at the national, state and local levels.

The President must be able to skillfully represent the organization in the

community, work with and support families that are homeowners and homebuyers, build partnerships and lobby on behalf of HFH WDC and its constituents. Experience in organizational strategic planning and financial management is important. The President is responsible for overseeing all operations and staff, building and maintaining relationships with individuals, foundations and corporate donors and must be able to provide direction and leadership to accomplish HFH WDC short- and long-term fundraising goals. The successful candidate will work closely with the Board and staff to promote an open and inclusive environment that emphasizes cooperation and teamwork. In addition, the best person will be intelligent, diplomatic, of the highest integrity, and possess sound judgment and interpersonal skills.

***Qualifications:***

- A Bachelor's degree is required; advanced study or degree is preferred.
- At least ten years of increasingly responsible leadership experience in either the public, private or nonprofit sectors.
- A deep understanding of affordable housing issues and ability to work with the key stakeholders in local communities, corporations and government.
- Ability to create constructive partnerships through consensus building.
- A demonstrated record of leadership and success in strategic planning, organizational development and problem solving.
- Knowledge and practice in fundraising, finances and program development.
- Excellent communication skills, both written and oral.
- Experience with managing staff and large groups of volunteers.
- A strong commitment to the needs of low-income families and prospective Habitat homeowners.

To apply, please send a resume, cover letter and salary expectations by March 1, 2012 to:

Habitat for Humanity of Washington, D.C.  
Board of Directors Search Committee  
2115 Ward Court, N.W., Washington, D.C. 20038

Or by email to: **Search2011@dchabitat.org**